

FBIS-2416/88  
28 April 1988

FBIS Daily  
per 19



MEMORANDUM FOR: [redacted]  
Deputy Director of Financial Operations/DA

FROM: [redacted]  
Acting Chief, Engineering Support Group  
Foreign Broadcast Information Service/DS&T

SUBJECT: Support by FBIS' B&F Team

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1. I wanted to pass on to you our appreciation for the excellent support we in FBIS' Engineering Support Group have received from the FBIS B&F team, under the leadership of [redacted]

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2. Our group has technical responsibility for FBIS overseas sites and we do a certain amount of foreign travel. In addition, we are in the midst of a major automation effort and thus have a great deal of domestic travel to development contractor's sites. [redacted] (domestic travel) and [redacted] (foreign travel) have taught us streamlined procedures and, in the most pleasant way, do any necessary badgering to get our travellers to turn in their accounting. They then process it quickly and without error. As a manager, it is a pleasure not to have to worry about delinquent accounts and to hear employees remark only on how smooth the process is rather than how much inconvenience travel accounting has caused.

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3. Our budget consumes a great deal of our time. Fully two-thirds of ESG consists of an organization with both people and functions that are new to FBIS and so there is a certain amount of starts and fits as they try to plan and allocate funds among SOC's for the first time. In addition, the budget cuts which have affected the whole agency have also required us to replan our ongoing Modernization initiative again and again. Without the timely response we get from the B&F team, and particularly their research into alternatives and guidance on policies and procedures to help us, we would be considerably less successful in accomplishing our mission. [redacted]  
[redacted] have been extremely generous in their time in helping us to explore possibilities.

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DS&T/FBIS/ESG/ [REDACTED] (27Apr88)

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